



COVID HEALTH & SAFETY GUIDELINES

Coffee Connections will follow, enforce and adhere to the health and safety guidelines for our organization's staff and customers as outlined by the Centers for Disease Control and Prevention, the Ohio Department of Health and relevant industry associations/governing bodies including:

1. Clean and sanitize all surfaces when used by a customer or at least every two hours throughout the day
 - a. Each table will have a clean/used marker for easy identification and sanitizing
2. Follow all Cleaning and Social Distancing Requirements (see page 2)
3. Group employees per shift to limit exposure
4. Implement health checks on employees daily and mandate that employees who have any signs of illness stay home
5. Immediately report employee or customer infections to enable contact tracing
6. Require that front of house employees wear face masks at all times and back of house employees to wear face masks when within 6 feet of co-workers for an extended period
7. Require frequent hand washing by all employees
8. Provide COVID and food safety training to all employees and comply with person in charge certification requirements
9. Require that employees wear gloves if handling money or items to or from a customer
 - a. Coffee Connections will have contactless ordering options available to customers whether staying at the shop or carrying out including a mobile app and phone ordering
10. Communicate an expectation that customers wear face masks
 - a. Provide face masks if requested by customer or employee
11. Implement and enforce social distancing practices including a decreased maximum capacity and floor/ground markers to provide at least 6 feet between patrons
 - a. Post updated COVID floor plan to assist employees and customers with these requirements
12. Stay up-to-date with regulations as they evolve in the future

CLEANING AND SOCIAL DISTANCING REQUIREMENTS

In addition to complying with all Franklin County and Columbus Health Department daily sanitization requirements, Coffee Connections must sanitize the following every two hours:

1. Door knobs and handles
2. Light Switches
3. Equipment and door handles (refrigerator, freezer, ice machine, etc)
4. Sink faucets and handles
5. Buttons in high touch areas (bunn brewer, espresso machine, grinders, airpots etc)
6. Wash and sanitize sanitation water and buckets, steam wands, and milk/product pitchers
 - a. Replace all towels in use with clean set
7. Tablets, screens, phones, shop phone
8. POS area including cash drawer
9. Front of house - service area (surfaces, prep supplies, containers etc)
10. Patio pickup table

Once all items have been cleaned and sanitized, all patio items will be reset and social distancing requirements will be verified.



On behalf of Coffee Connections, I, Jeff Heimberger, Owner/Operator, promise to **LIVE FORWARD** by:

F **Following**, enforcing and adhering to the health and safety guidelines for our organization's staff and customers that are outlined by the [Centers for Disease Control and Prevention](#), the [Ohio Department of Health](#) and relevant industry associations/governing bodies including:

- Cleaning and sanitizing of all surfaces throughout the day
- Implementing health checks on employees daily and mandating that employees who have any signs of illness stay home
- Immediately reporting employee or customer infections to enable contact tracing

W Requiring that employees **wear** protective gear, including face masks and gloves, and communicating an expectation that customers wear face masks as well, even if not mandated. Implementing and enforcing social **distancing** practices within our establishment, such as decreased maximum capacity, floor markers and appointment scheduling if possible.

D I promise this as of May 12, 2020, in accordance with the current federal, state and local regulations. I also promise to continue to stay up-to-date with regulations as they evolve in the future.


jeff@coffeeconnections.me

<https://coffeeconnections.me/health>



“WELCOME
BACK!”

We missed you.

The Ohio Restaurant Promise



The restaurant industry has an outstanding track record of protecting our employees and guests. To ensure everyone's safety as we welcome you back into our dining rooms, we ask that we make the following promises to each other:

OUR PROMISE TO YOU

- We will continue to be a leader in safe sanitation practices with all team members carefully following the high safety and sanitation standards required to operate a food service business in Ohio.
- We will provide ServSafe® or other approved COVID-19 education to all employees, and mandated employees will be up to date on all person in charge requirements and manager certification requirements.
- Employees will perform a daily symptom assessment and stay at home if they are symptomatic.
- We will post a list of COVID-19 symptoms in a conspicuous place.
- All indoor and outdoor seating options will comply with the appropriate social distancing and maximum party size guidelines; we will establish and post a maximum dining area capacity.
- We will utilize signage and/or floor markings to help customers understand and comply with social distance guidelines in common areas.

- Employees will wear facial coverings (except those exempted).
- **Employees will regularly wash their hands.**
- Hand sanitizer or hand cleaning materials will be available in common areas.
- **We will clean and sanitize regularly, including all high touch areas at least every two hours.**
- We will clean and sanitize tabletops, menus, and chairs between each seating.
- **We will temporarily close or have employees manage salad bars and buffets.**
- We will temporarily remove self-service, table, and common area items.
- **We will post the Ohio Restaurant Promise at our entrances so everyone understands the steps we all must take to keep our communities safe.**

YOUR PROMISE TO US

- If you have been exposed to COVID-19 recently or have symptoms of COVID-19 (including a fever, cough, chills, muscle pains or shortness of breath), please help us keep everyone safe by using our delivery or carry-out options.
- **If you have underlying health conditions or are otherwise concerned about contracting COVID-19, please feel free to use our delivery or carry-out options.**
- Willingly follow the social distancing and sanitary guidelines that have been put in place to protect you and our other customers and employees.
- **If you have any questions about the Ohio Restaurant Promise, please ask for a manager who will be happy to assist you.**

MORE ABOUT The Ohio Restaurant Promise:

In partnership with the Ohio Restaurant Association and health officials across the state, restaurant owners and operators make these commitments to earn this endorsement during the COVID-19 recovery period. When customers see this endorsement, they can be comfortable that the restaurant is taking all necessary steps to protect their employees and customers and is committed to playing a leadership role in protecting our communities.

For more information, please visit ohiorestaurant.org/ohio-restaurant-promise

Stop the Spread of COVID-19

DO NOT ENTER IF YOU ARE SICK.

KNOW THE COVID-19 SIGNS AND SYMPTOMS

Symptoms may be mild or severe and may appear two to 14 days after exposure to the virus.

- COUGH
- SHORTNESS OF BREATH OR DIFFICULTY BREATHING
- FEVER
- CHILLS
- MUSCLE PAIN
- SORE THROAT
- NEW LOSS OF TASTE OR SMELL

THIS LIST IS NOT ALL INCLUSIVE. OTHER LESS COMMON SYMPTOMS HAVE BEEN REPORTED, INCLUDING GASTROINTESTINAL SYMPTOMS LIKE NAUSEA, VOMITING, OR DIARRHEA.

COUGH



FEVER/CHILLS



HEADACHE



DIFFICULTY
BREATHING



THANK YOU! | Franklin County
Public Health

covid-19.mycph.org

CORONAVIRUS DISEASE 2019 Ohio

Department
of Health

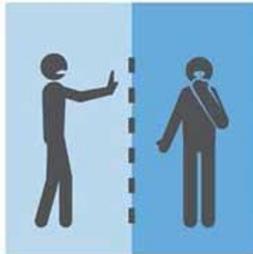
Protect yourself and others from
COVID-19 by taking these precautions.

PREVENTION

For additional information call 1-833-4-ASK-ODH or visit coronavirus.ohio.gov.



STAY HOME



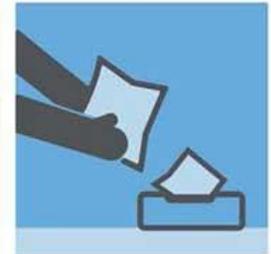
PRACTICE
SOCIAL
DISTANCING



GET ADEQUATE SLEEP
AND EAT WELL-
BALANCED
MEALS



WASH HANDS OFTEN
WITH WATER AND SOAP
(20 SECONDS
OR LONGER)



DRY HANDS WITH
A CLEAN TOWEL
OR AIR DRY
YOUR HANDS



COVER YOUR MOUTH
WITH A TISSUE OR
SLEEVE WHEN
COUGHING OR SNEEZING



AVOID TOUCHING
YOUR EYES, NOSE,
OR MOUTH WITH
UNWASHED HANDS
OR AFTER
TOUCHING SURFACES



CLEAN AND DISINFECT
"HIGH-TOUCH"
SURFACES OFTEN



CALL BEFORE VISITING
YOUR DOCTOR

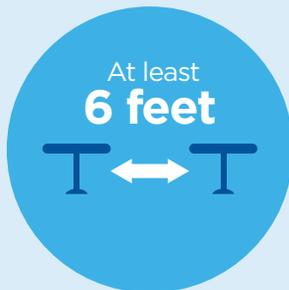


PRACTICE GOOD
HYGIENE HABITS

For more information, visit: coronavirus.ohio.gov

Responsible Restart

Mandatory Requirements for Restaurants & Bars



All tables must be at least **6 feet** apart to ensure social distancing.



The **maximum per table is 10 people.**



All **patrons must be seated** at the table for eating and drinking.

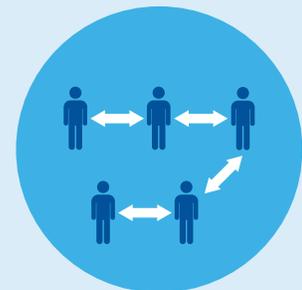


Employees must wear face coverings.

(People working the fryers and grille lines are exempt from wearing a mask.)



Hand washing or sanitizing products must be provided in common areas.



If individuals are waiting outside to get in, **you are responsible for ensuring social distancing in the line**, even if the line extends beyond your property.

Questions about COVID-19?

Call 614-645-1519 or 1-833-4-ASK-ODH.

Visit columbus.gov/coronavirus or coronavirus.ohio.gov.



THE CITY OF
COLUMBUS
ANDREW J. GINTHER, MAYOR

COLUMBUS
PUBLIC HEALTH